



CITY OF HOUSTON

Job Posting

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1	Applications accepted from: ALL PERSONS INTERESTED
2	Job Classification CHEMIST IV
3	Posting Number PN# 106772
4	Department Department of Public Works & Engineering
5	Division Public Utilities Division
6	Section Water Production & Wastewater Operations
7	Reporting Location Branch
8	Workdays & Hours 611 Walker M - F, 8 a.m. - 5 p.m.*
	*Subject to change
9	<u>DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS</u> Oversee the daily work activities of staff personnel, including scheduling and reviewing work and training employee. Monitors the quality control and assurance of analytical test results. Performs complex technical chemical and bacteriological analyses of food, water, wastewater, industrial waste, pollution and/or other environmental samples. Provides guidance to staff members regarding complex analytical test evaluations and analyses. Handles instrument troubleshooting and maintenance; make minor repairs. Conducts advanced research programs in water/wastewater treatment technology. Prepares manuscripts for publication and edits technical reports.
10	<u>ESSENTIAL FUNCTIONS/WORKING CONDITIONS</u> This position occasionally requires stooping or bending. Occasional very light lifting, such as three or four reams of papers or books (up to 20 pounds or an equivalent weight) may be required.
11	<u>MINIMUM EDUCATIONAL REQUIREMENTS</u> Requires a Bachelor's degree in Chemistry or a closely related field, along with a thorough understanding of water and wastewater treatment technologies as well as Federal and State regulations impacting environmental and potable water quality issues.
12	<u>MINIMUM EXPERIENCE REQUIREMENTS</u> Four years of analytical experience involving sophisticated electronic instrumentation in a laboratory or closely related facility are required.
13	<u>MINIMUM LICENSE REQUIREMENTS</u> A valid Texas Driver's License and compliance with the City of Houston policy on driving (AP 2-2).
14	<u>PREFERENCES</u> None
15	<u>SELECTION/SKILLS TESTS REQUIRED</u> None However, the Department may administer a skill assessment evaluation.
16	<u>SAFETY IMPACT POSITION</u> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.
17	<u>SALARY INFORMATION</u> Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The salary range for this position is: <div>Salary Range - Pay Grade 23</div> <div>\$1,347 - \$1,856 Biweekly \$35,022 - \$48,256 Annually</div>
18	<u>OPENING DATE</u> October 12, 2005
19	<u>CLOSING DATE</u> October 25, 2005
20	<u>APPLICATION PROCEDURES</u> Original applications only and resumes are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker, 1 st Floor. Our TDD (Telephone Device for the Deaf) phone number is 713.837.9471. Successful candidates will be notified of their application status. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.
	An equal opportunity employer